

## CHAIN OF CUSTODY POLICY

### 1 Purpose

Timberlink Australia|New Zealand is committed to Chain of Custody certification in order to demonstrate to customers and stakeholders that wood products processed by our company have originated from sustainably managed forests.

### 2 Scope

Processing exporting and administrative sites of Timberlink Australia and New Zealand.

### 3 References

- Timberlink Chain of Custody Manuals
- Timberlink Policies and Procedures
- Relevant Australian Forest Certification Scheme (AFCS) Standards
- Relevant Forest Stewardship Council (FSC) Standards

### 4 Definitions

Chain of Custody is the process of tracking wood and forest products originating from sustainably managed forests through all phases of ownership, transportation, manufacturing, and delivery to customers.

### 5 Procedural Principles

Timberlink Australia|New Zealand will maintain Chain of Custody certification through application of the following principles:

- Avoid trading, associating and sourcing wood or fibre directly or indirectly from activities that involve (i) illegal harvested wood or forest products; (ii) wood harvested in violation of traditional and civil rights; (iii) wood harvested from forests in which high conservation values are threatened by management activities; (iv) wood harvested from areas being converted from forests and other wooded ecosystems to plantations or non-forest use; (v) wood from forests in which genetically modified trees are planted;
- Avoid any violation of the ILO Core conventions, as defined in the ILO Declaration on Fundamental Principles and Rights at Work;
- Ensure compliance with and commitment to the laws and regulations at the processing facilities addressing social, economic, occupational health and safety, and environmental impacts;
- Maintain systems and processes to demonstrate traceability of all forest product inputs to its processing sites;
- Ensure that sufficient training and resources are in place to implement and control the Chain of Custody system;
- Maintain a system that enables credible and valid use of logos or other certification marks on wood products where required;
- Ensure continual improvement in the Chain of Custody system underpinned by regular review and revision.

The Chain of Custody system will be independently audited by third-party Certification Bodies.

### 6 Revision History

This document is identified as '**Chain of Custody Policy**'. A new version will be issued whenever significant changes occur.

Version	Changes	Date
V2.0	Renumbered in line with SHEQ System restructuring	October 2013
V3.0	Reviewed and updated to include New Zealand	March 2016

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